

# CENT\$IBLE NEWS

**Make\$:**Cents  
Accounting

**CONNECTING CLIENTS TO MAKE THE MOST OF THEIR CENTS**  
OCTOBER 2017

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## CHRISTMAS IS COMING

As we write this newsletter the realisation hits that it is only 11 weeks to Christmas but no don't get excited just because Laretta is and has been shopping for weeks for Christmas – far too organised we think.

But from a business perspective you need to start planning now. What will the bank account and cash flow look like in 11 weeks' time. Will cash flow have all but dried up because your business is in also in holiday mode and you have paid out a heap in holiday pay. Or is the cash pouring through the door as everyone has been in spend up mode.

Either way you need to have a plan to cover everything over the holiday season. Will you need the help of your bankers or have you got cash stashed away to cover this time. Start planning this now and if you need our help to prepare cash flow forecasts or finance applications just give us a call.

## MAKES CENTS CLOSED ON WEDNESDAY 18<sup>th</sup> OCTOBER 2017

The whole team is having a day away from the office on Wednesday 18<sup>th</sup> October 2017. We are all flying to Auckland for a training day and normal service will resume on Thursday 19<sup>th</sup> October at 9am.

## THE TEAM

Maurice O'Reilly – Business Advisor

Laretta McKelvey – Client Services Manager

Wendy Cate – Accountant

Angie Kempson – Accountant

Bronwyn Thompson – Frontline/GST Administrator

## GET YOUR END OF YEAR PAPER WORK IN TO US!

For those of you who haven't got their end of financial year paper work into us yet so that we can start on your financial statements and tax returns, then start working on it now so that we can get it sorted for you and you can go off on holiday and know exactly where you stand tax wise. It will make your summer break way more fun.

You can download the check lists from our website [www.makescents.co.nz](http://www.makescents.co.nz) under the resources tab, or contact us and we can email them to you. If you want any help contact us but start collating your information NOW!

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[www.makescents.co.nz](http://www.makescents.co.nz)

## YOUR CONTACT DETAILS

Make sure you update us with any change in your contact details such as physical and postal addresses, phone numbers and email addresses. For those of you who have been affected by Vodafone shutting down its email service, please make sure you advise us of your new email address so that we can keep you informed of what is going on at Makes Cents and in the world of tax, accounting and business development.

## A BIG WELCOME TO BRONWYN THOMPSON

We would like to extend a warm welcome to Bronwyn Thompson who has taken on the role of our Frontline & GST Administrator. Bronwyn has plenty of experience in similar administration roles and in running small business, so is proving to be an asset to the firm as expected. Call in and meet Bronwyn as she is only too willing to help you.

And on a final note Shelley seems to have settled into life in Palmerston North and has found an admin job so she is very happy. With Shelley gone Laretta has stepped up into Shelley's role of Client Services Manager and is relishing the challenge. So if you have any issues or things that need sorting contact Laretta and she will make sure things are sorted for you and to your satisfaction.

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*“Commonsense and easily understandable advice and services without the  
“Accountanese”*

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